



**GLOBAL ACADEMY
OF TECHNOLOGY**
growing ahead of time
Autonomous Institute, Affiliated to VTU



Autonomous Examination Rules and Regulations



GLOBAL ACADEMY OF TECHNOLOGY

Autonomous institution affiliated to VTU, Belagavi.
Raja Rajeshwari Nagar, Bengaluru-560098.

**Applicable to UG 2026
Scheme**
w.e.f. August 2026

Preface

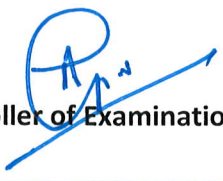
Global Academy of Technology (GAT), Bengaluru, an Autonomous Institution affiliated to Visvesvaraya Technological University, Belagavi, is committed to providing quality technical education. As an autonomous institution, GAT has the academic flexibility to design and implement curricula, assessment methodologies, and examination processes while remaining consistent with the statutory framework prescribed by the University Grants Commission (UGC), the All-India Council for Technical Education (AICTE), and the affiliating University.

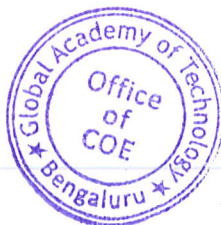
The **Examination Regulations for the 2026 Scheme** have been formulated governing all aspects of assessment and evaluation for the undergraduate programmes offered by the Institution. These regulations are broadly aligned with the academic and examination framework of Visvesvaraya Technological University for autonomous institutions.

The regulations provide the procedural framework for the conduct of examinations and evaluation, including eligibility for examinations, registration, Continuous Internal Evaluation (CIE), Semester End Examination (SEE), grading, declaration of results, challenge valuation, promotion, award of degrees, academic progression, and maintenance of examination records.

These regulations shall apply to all students admitted under the **2026 Scheme** to the programmes offered by Global Academy of Technology from the Academic Year **2026–27** onwards. The regulations shall come into force upon their approval by the Academic Council and Governing Council of the Institution and shall remain in effect until amended or superseded by the competent authorities.

The Academic Council shall have the authority to interpret these regulations, resolve matters arising from their implementation, and issue suitable guidelines or amendments whenever necessary. In matters not specifically provided for herein, the decision of the Academic Council shall be final and binding, subject to the applicable statutes, regulations, and directives issued by the statutory bodies governing autonomous institutions.


Controller of Examinations




17.06.2026
Principal

OFFICE OF CONTROLLER OF EXAMINATION

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1.0 Examination and Evaluation

1.1 Continuous Internal Evaluation (CIE):

Continuous Internal Evaluation (CIE) to be conducted by the course coordinator all through the semester. This include compulsory tests, and alternate assessment tools (AAT) namely assignments, group discussions, quizzes, mini projects, integrated laboratory sessions etc., as recommended by the respective board of studies.

1.1.1 Compulsory Tests

Two internal assessment tests are conducted by the course coordinator, and the average score of two tests along with the scores obtained in the AAT shall be considered for computing the final CIE score of a student in a given course. The internal assessment tests are planned by the Dean Academics in the beginning of the semester and notified to all the students. The syllabus for each of the internal assessment test will be around 50% of the entire syllabus and the duration of each test is one hour and thirty minutes. The internal assessment tests are conducted as per the academic calendar with a maximum of two subjects per day.

1.1.2 Make-up Test:

A Make-up test in a course shall be provided to those students who have satisfactory attendance in the corresponding course but remained absent for the test due to valid reason. One compensatory test will be conducted after the completion of both the internal assessment tests. The compensatory / Make-up test is conducted purely to address genuine cases.

1.1.3 CIE for Laboratory Courses

The laboratory session is held every week as per the time table and the performance of the student is evaluated every session. The average of marks over number of the sessions is considered for 20 marks. An internal test is conducted at the end of the 14th week for a maximum of 20 marks. The students are tested for their exposure on practical aspects of the course by means of a viva voce at the end of the semester for 10 marks.

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Projects consisting of mini, major, internship shall be evaluated by Department Project/Internship Committee nominated by the Head of the Department. The project committee would evaluate the project status in three stages throughout the semester based on the rubrics designed by the departments.

To maintain transparency, the students are provided access to the valued Test answer booklets. It is mandatory for the students to check the CIE answer papers after evaluation and affix their signature. The department shall announce the CIE marks in the Department notice board prior to the commencement of semester end examination (SEE). Any discrepancy in CIE marks shall be brought to the notice of the concerned faculty immediately by the students for redressal before the commencement of SEE. The department shall submit the CIE marks duly signed by the faculty in-charge and HOD to the Examination Section on or before the last academic working day of the semester.

1.2 Semester End Examination (SEE):

SEE is based on Examination for theory courses (both integrated and non-integrated) and practical session for laboratory courses. The schedule (time table) for semester end examination would be released by the Examination Section at least fifteen days before the commencement of examination.

1.2.1 SEE for Theory Courses:

SEE for theory courses are conducted by means of a written examination. There would be two types of question papers i) Descriptive type question paper and ii) Multiple choice question paper.

Descriptive Type Question Paper:

- a. Semester End Examination Question Papers for UG. will have two parts
 - i. **Part A:** Ten questions of 2 marks each with two questions from each Module. Students have to answer all the 10 questions.
 - ii. **Part B:** Ten questions of 16 marks each with two questions from each Module. Each main question can have maximum of two sub questions. Students have to answer at least one full question from each module.

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The duration of examination is for three hours as recommended by the BOS.

Multiple Choice Question paper:

- One credit theory course will have MCQ based examination.
- The question paper will have 50 questions with four multiple choice answers.
- The duration of examination for MCQ based examination is one hour.

1.2.2 SEE for Laboratory/Project Work/Internship

- Schedule for conduct of Laboratory/project work/internship examinations would be communicated by the Examination Section
- SEE for Laboratory/project work/internship is conducted for 100 marks with duration of 3 hours.
- Evaluation of Laboratory/project work/internship is carried out by two examiners preferably one internal and one external faculty.

1.2.3 Instructions to Candidates taking Examinations

- Only a single answer book will be issued. No additional Answer books are permitted.
- The candidate should write his/her seat number and other information like examination, semester, subject, subject code etc., against the space provided on the title page of the answer book.
- The candidate shall not write his/her name / USN or put any identification mark inside any part of the answer book, which may disclose his/her which will be treated as malpractice and liable for penalization.
- The question numbers should be mentioned in the margin only.
- The candidate shall write answers on the both sides of the pages of the answer book. All the rough work must be done in the space provided at the end of the answer book. Answer must be written using blue ink (ball pen or ink pen). If there is change in ink, the same shall be attested by the Room Superintendent on the facing sheet of the answer scripts at the top.

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- f. Answer book should be handed over personally to room superintendent before leaving the examination hall.
- g. No candidate shall be permitted to go toilet during the period of Examination.
- h. The candidate should not take any books /Notes, Log table, Scribbling pads, cell phones, Programmable calculator or any kind of reference material into the examination hall. The candidate should make sure that he/she has no unauthorized book or paper in the examination hall with him/her or in his/her desk. He/she should have only article permitted like Identity card, Hall ticket / Admission Ticket. The candidate should not write anything on the admission ticket or Identity card or calculator or question paper.
- i. A warning bell will be given 10 minutes before the commencement of the examination when all the candidates should take possession of their seats, another bell will be given at the beginning of the examination when question papers will be distributed and the students should start writing the answers. No candidates shall be admitted after 30 minutes of the commencement of the examination and shall be allowed to leave the examination hall after 45 minutes of the commencement of the examination. No candidate should leave his / her seat during the last 10 minutes, warning bell will be given 10 minutes before the closing time and final bell is given at the end of the examination. Then all the candidates should stop writing or revising the answers and should hand over the answer book to the Room-Superintendent.
- j. The candidates should see that, the Room Superintendent has appended his/her signature at the specified space on the answer book as and when he/she received the answer book.
- k. Smoking and taking tea or coffee or cold drink in the examination hall is strictly prohibited. However, drinking water will be supplied on request.

1.2.4 Malpractice in Semester End Examinations

Malpractice Monitoring Committee shall look into the booked cases of malpractice and conduct proceedings to assess the nature of malpractice and its severity during the Semester

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End Examinations (SEE). Penalties and Punishments to the students involved in malpractice during the examination shall be as below:

Nature of Malpractice (Grade –I)

- a. Misbehaviour with officials or any kind of rude behaviour in or near the examination hall using obscene or abusive language.
- b. Writing in the question paper/admission ticket & or passing to the other students in the examination hall.
- c. Disclosing identity by writing any words or by making any peculiar marks or by writing the USN on to pages other than the facing sheet in the answer script while answering.
- d. Possession of electronic devices like mobile, programmable calculator, pen drive and any other electronic devices/storage devices in the examination hall.
- e. Communicating with any student or any other person inside or outside the examination hall with a view to take assistance or aid to write answers in the examination. Having any written matter on scribbling pad, calculator, palm, hand, leg, hand kerchiefs, clothes, socks, instrument box, identity card, hall ticket, scales etc.)
- f. Destroying any evidence of malpractice, tearing or mutilating the answer script, or running away along with the answer script from the examination hall or premises.
- g. Copying from the material or matter or answer of another student or similar aid or assistance is rendered to another student within the Examination hall.
- h. Making any request of representation or inducing to bribery to Room superintendent or any other university official for favours in the examination hall or to the examiner in the answer script.
- i. Approaching directly or indirectly the teachers, officers or examiners or bring about undue pressure for favours in the examination.
- j. Receiving material for copying from outside or inside the examination hall.
- k. Bringing into the examination hall or being found in possession of portions of a book or manuscript or such other material or matter to be brought into the examination hall.

Penalty/ Punishment:

- a. Denial of benefit of performance of that particular paper in which the student is booked under malpractice.
- b. Denial of benefit of performance of that particular examination (all the subjects for which the student has registered for the examinations).

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- c. Debarring the student from appearing for one more subsequent examination.
- d. A penalty of minimum ₹ 2000 and maximum of ₹ 5000 can be imposed by the committee.

Nature of Malpractice (Grade –II)

- a. Repeated Indulging in Malpractice

Penalty/ Punishment:

- a. Denial of benefit of performance of that particular examination (all the subjects for which the student has registered for the examination).
- b. Debarring the student from appearing for subsequent examinations extending up to three examinations.
- c. A penalty of minimum ₹ 2000 and maximum of ₹ 5000 can be imposed by the committee.

Nature of Malpractice (Grade –III)

- a. Impersonating or allowing any other person to impersonate to answer in his/her place in the examination hall.
- b. Threatening with weapons or any other means to the room superintendent.

Penalty/ Punishment:

- a. Rusticate the student from the university. In case of impersonation, both the students concerned shall be handed over to the police by the chief superintendent with intimation to the university.
- b. A penalty of minimum ₹ 2000 and maximum of ₹ 5000 can be imposed by the committee.

1.2.5 Guidelines for the Appointment of an Amanuensis for the Disabled Candidate Appearing for UG/PG Semester End Examination

Physically handicapped candidate writing the Semester End Examination can take assistance from another person who is normally called as AMANUENSIS. An Amanuensis can be appointed to the candidate who is really disabled to write his/her examination with his/her own hand. While appointing an Amanuensis the following guidelines are to be followed strictly.

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Guidelines

1. An Amanuensis can be appointed to the candidate who is blind or disabled from writing the examination with his own hand.
2. A candidate seeking the assistance of an Amanuensis shall apply to the Examination Section, with the following documents.
 - a. Medical certificate from the Medical Officer of a Government District or higher-grade hospital showing the inability to write the examination with his / her own hand, which shall be attested by the principal.
 - b. No relation certificate, which is showing there is no relation between the candidate and the Amanuensis, which shall be attested by Gazetted Officer.
 - c. Attested copies of testimonials of an Amanuensis.
 - d. Declaration from the candidate and the amanuensis, which are to be attested by the Principal of the college.
 - e. One A4 size paper hand written matter, which is written by the Amanuensis.
 - f. Three recent Passport size Photos attested by the Principal.
3. An Amanuensis appointed must be of lower grade education than the candidate and should not be studying in engineering field.
4. The Examination Section shall arrange a suitable room for the candidate and the amanuensis and appoint a room superintendent for the candidate and room superintendent are to be changed daily.
5. If the disabled candidate (temporarily disabled) intends to write the examination with his/her own hand he / she shall apply to the Principal through the Controller of Examination seeking grant of extra time (60 minutes for 3 hours examination) to write the examination, with concerned medical certificates and the attested copies of the such permission letters, if any, given earlier by any of the Boards or Universities in India.
6. In addition to the above, the instructions received from the competent authorities like State Government, UGC, AICTE, MHRD, etc., are to be followed.

1.3 Evaluation of Theory and Laboratory courses:

1.3.1 Evaluation of SEE Theory Answer booklets:

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The valuator (preferably one internal and one external evaluator) are appointed by the chairman of board of examination. The answer scripts are evaluated by two evaluators with an independent evaluation process.

- If the difference between the marks awarded by two evaluators is less than or equal to 15%, then the average of the two marks awarded by the two evaluators is the final marks.
- If the difference between the marks awarded by two evaluators is greater than 15%, then a third evaluator assess the script. The average marks of the closest two evaluations are taken as the final marks. If one of the three evaluation marks falls exactly midway between the two, then higher two evaluation marks are taken and the average of this is awarded as final marks.

1.3.2 Laboratory/Project Work/Internship:

Question Paper covering experiments/programs as mentioned in the syllabus for the respective laboratory shall be set jointly by the examiners for that laboratory course. There will be two examiners - internal and external for SEE of lab courses (including project, internship, mini-projects, etc.)

The breakup of the SEE marks for practical/project work/internship is as shown.

Table 3 : SEE Evaluation of Lab Courses

Particulars	Marks
Write up of the experiment/program	20
Experimentation/Program	40
Results, Graphs, Discussions	20
Viva Voce	20
Total	100

Table 4: SEE Evaluation of Project Work

Particulars	Marks
Relevance of topic	10

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Presentation, Demonstration, Originality and Quality of work	40
Report, Presentation and viva voce	40
Technical Publication in Conference/Journal	10
Total	100

Table 5: SEE Evaluation of Internship

Particulars	Marks
Relevance of topic	20
Presentation, Demonstration and Quality of work	40
Report, Presentation and viva voce	40
Total	100

1.4 Semester End Examination (SEE)

- After the ODD semester, only the Semester end examinations of the courses of odd semesters (I, III, V and VII) are conducted. Here, students who meet the minimum attendance and CIE requirements for the courses of regular ODD semester can appear for the examinations of such courses and also Backlog courses ('F' Grade/ 'AB' grade courses) of previous Semesters, if any
- After the EVEN semester, only the Semester end examinations of the courses of Even semesters (II, IV, VI and VIII) are conducted. Here, students who meet the minimum attendance and CIE requirements for the courses of regular EVEN semester can appear for the examinations of such courses and also Backlog courses ('F' Grade/ 'AB' grade courses) of previous Semesters.
- After the summer semester, semester end examinations of the courses offered in the summer semester are conducted. Here, students who meet the minimum attendance and CIE requirements for the courses registered in summer semester can appear for the examinations of such courses. Also, if a student has Backlogs ('F' Grade/ 'AB' grade courses) in any of the previous semester's courses, he/she can appear directly for the examinations of those courses.

1.5 Passing Standards and Award of Grades

Both CIE and SEE being equally important in judging the performance of students, they need to be conducted with equal gravity and equal seriousness. This makes it necessary that both of them are assigned equal (50:50) weightage. A student's performance in a course shall be judged by taking into account the results of both CIE and SEE individually and together by giving equal weightage for them. This practice is followed for all courses offered and for all programs.

Evaluation Components	Weightage	Mode of Evaluation
Continuous Internal Evaluation (CIE)	50%	Tests, Assignments, Quizzes, Tutorials, etc.,
Semester End Examination (SEE)	50%	Written, Practical

1.5.1 Passing Standards (UG)

- Minimum CIE marks for appearing for SEE in theory/laboratory courses is
 - 40% of the maximum marks for non-integrated courses
 - 40% of the maximum marks separately for theory and laboratory components for integrated courses

If the student secures CIE marks less than 40% then such students are not allowed to take SEE examination for the respective subjects which would be categorized as Not Satisfying Sessional Requirements (NSSR) status leading to NS grade in that course.

- A student needs to secure a minimum of 35% of the maximum marks in the SEE theory/laboratory course.
- The student needs to secure a minimum mark of 40% (Combined CIE and SEE) to qualify for a pass grade in the subject.
- Courses for which SEE is not conducted, CIE marks would be the Total Marks for that course

1.5.2 Grades and Grade Points:

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Global Academy of technology follows Absolute grading system in line with the guidelines published by VTU for implementation of Autonomy.

Table a: Grade and Grade Points

Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Pass	Fail
Letter Grade	O	A+	A	B+	B	C	P	F
Marks Range	90-100	80-89	70-79	60-69	55-59	50-54	40-49	0-39
Grade Points	10	09	08	07	06	05	04	00

1.5.3 Additional letter grades

- Students who have satisfied the attendance and CIE requirements for the course/s, appears for the SEE, but fail to obtain the overall score for passing in that course/s will be awarded **'F' Grade**.
- Students who have satisfied the attendance and CIE requirements for the course/s, but is absent for the SEE of that course/s will be awarded **'AB' Grade**
- Students who have shortage of attendance with or without satisfying the CIE requirements for the course/s, are awarded **'DX' Grade**
- Students who have not satisfied CIE requirement with or without satisfying the attendance requirements for the course/s, are awarded **'NS' Grade**
- Students who have satisfied the attendance and CIE requirements for the non-credit mandatory course are awarded **'PP' Grade**
- Students who have not satisfied the attendance and/or CIE requirements for the non-credit mandatory course are awarded **'NP' Grade**
- Each appearance to SEE or absence from SEE shall be treated as an attempt.

1.5.4 Transitional Grades:

Transitional grades 'I', 'W' and 'X' are awarded to eligible students as per the following guidelines.

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'I' Grade:

- 'I' Grade is temporarily awarded to a student having attendance $\geq 85\%$ and meeting the minimum requirements in CIE in a Course, but remained absent from SEE for valid and convincing reasons acceptable to the College, like:
 - Serious health issues or inability to move due to a personal accident.
 - Serious health issues, accident, or death of parent/guardian.
 - Natural disaster or other valid and convincing reasons
 - Participated in the Sports/cultural activities of International / National importance
 - Participated in National level NCC/NSS camps
- Students falling under this category shall apply to the Controller of Examination through HOD on or before the prescribed last date along with adequate documentary evidence.
- Controller of Examination in consultation with Principal will decide about awarding 'I' Grade taking into consideration all the documentary evidence produced by the candidate.
- The student who is awarded 'I' Grade in a course is permitted to attend the make-up examinations in that academic year. After completion of the make-up examinations, 'I' Grade shall be converted to one of the other letter grades (O to P) based on the performance.
- If the student does not appear for the make-up examinations, the 'I' Grade shall be converted to an 'AB' Grade.
- 'I' Grade is awarded to eligible students only for regular courses and not for backlog courses.
- 'I' Grade is not awarded in Make-up examinations or supplementary/Summer SEE.

'X' Grade:

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- 'X' Grade is temporarily awarded to a student having attendance $\geq 85\%$ and CIE marks ($\geq 90\%$) in a course but has obtained less than 40% marks in SEE of main semester (odd/even).
- The student who is awarded 'X' Grade in a course is permitted to attend the make-up examinations in that academic year. After completion of the make-up examinations, 'X' Grade shall be converted to one of the other letter grades (O to P) based on the performance.
- If the student does not appear for the make-up examinations, the 'X' Grade shall be converted to an 'F' Grade.
- 'X' Grade is awarded to eligible students only for regular courses and not for backlog courses.
- 'X' Grade is not awarded in Make-up examinations or supplementary/Summer SEE.

'W' Grade:

- 'W' Grade is temporarily awarded to a student who has withdrawn from a course.
- 'W' Grade for credit courses shall be recorded in the grade card. A student may withdraw from an audit course in which case there shall be no mention of the course in the grade card
- A student with "W" grade must re-register for the course during the Summer semester or in the subsequent semester of that academic year and the "W" grade shall be converted to one of the other letter grades (O to F) after the completion of semester end examination.
- If the student does not register for summer semester or in subsequent semester, the "W" grade shall be converted to an "DX/NS" grade.
- "W" grade is not awarded in supplementary/summer semester.

2.0 Make-up Examination

The Make-up Examination facility shall be available to the students who have been awarded the transitional Grades (I-Grade or X- Grade). The Make-up Examination will be scheduled

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after the announcement of Odd/Even semester results. The standard of the Make-up Examination shall be the same as that of the regular SEE for the Courses. There shall be no makeup examination for any course other than I and X grades.

Students having temporary grades (I/X) who do not make use of the makeup examination, their temporary grades shall automatically convert into F grade.

3.0 Summer Semester

The purpose of conducting summer semester:

- To enable students to complete courses having 'DX'/'NS/NP' grades or to complete dropped/withdrawn courses or to do additional courses or to do higher semester courses for extraordinary learners or to help slow learners to pace their studies/learning based on their individual abilities.
- To enable students who wish to undertake a one-year research/industry internship (leading to a project/startup)/ placement training (leading to job assurance) at the final year level, to complete higher semester courses by registering in summer semester
- To enable readmitted/ change of branch/ scheme/ college students to progress to higher semesters by offering backlog/ equivalent courses during summer semester.

Conduction of Summer Semester

- The summer semester, held annually after the EVEN semester, shall comprise of 8 weeks of classes followed by 2 weeks of examinations called SEE.
- A limited number of courses are offered depending on the student's requirement and the faculty availability. Selected regular courses, including audit/ mandatory courses, are offered during the summer semester.
- A student is permitted to register not more than 14 credits in the summer semester for coursework, excluding audit/Mandatory Non-credit courses. However, there is no limit for a student to register for 'F'/'AB' grade courses for SEE.

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- Students are not permitted to register for project work and internship in summer semester
- Since summer semester duration is about half of the main semesters, in order to relate the credits and the hours of course work, multiply the teaching hours per week by 2 such that the total number of hours per semester shall be same as that of Odd/Even semester

Eligibility to Register for a Course in a Summer Semester

- Students who have 'DX' / 'NS' / 'NP' grades i.e., either a shortage of attendance or not having the minimum CIE or both in a course. Such students shall register for the summer semester to satisfy the minimum attendance and CIE requirements to appear for the Summer Semester End Examination (SEE).
- Students with 'F' / 'AB' grade having requisite attendance and CIE in a course, but, wish to re-register to that course for better learning, can do so in the summer semester by letting go the previous CIE marks and acquiring the required attendance and CIE marks afresh, However, they are eligible to register directly for SEE of summer semester by carrying forward their previous CIE marks.
- Students in the extraordinary category (with a CGPA of ≥ 9.0) who wish to complete the programme in 3.5 years, may register for additional subjects from higher semester's regular courses during the SEE, if offered by the Institute.
- Slow learners may opt not to register/Drop a few courses in the regular Odd/Even semesters and register those courses in the summer semester. This shall be done under the guidance of the Faculty Mentors subject to the condition that the course load in every semester shall not fall below the minimum limit.
- No change in elective courses are permitted during the Summer Term.
- All the rules for taking-up normal semester SEE holds well for summer semester SEE.
- Temporary grades (I/X/W) are not awarded in summer semester.

4.0 Photocopy of Answer Booklets and Challenge Revaluation:

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- A student may apply for viewing of his/her answer script(s) after the declaration of the results. The student shall duly fill in the prescribed application form, clearly indicating the subject(s) for which the answer script(s) are required to be viewed, and submit the same to the Examination Section along with the prescribed fee. The relevant answer script(s), along with the corresponding scheme of valuation and solution, shall be provided to the student through email based on the details furnished in the application form.
- A student may apply for challenge revaluation of his/her answer script(s) after the declaration of the results. The student shall duly fill in the prescribed application form, clearly indicating the subject(s) for which challenge revaluation is sought, and submit the same to the Examination Section along with the prescribed fee within the stipulated time. The revised marks (higher of the two marks), if any, after Challenge Revaluation shall be considered for updating the student's.

5.0 Vertical Progression (Promotion to next academic year)

- Vertical progression is as per the regulations stipulated by the affiliating University.
- There shall be no restriction for vertical movement from odd semester to even semester
- The vertical movement of students from a year of study (even semester) to the next year of study (odd semester) is as per the below mentioned criteria.

Table 6: Vertical Progression Criteria for UG and PG

Year of Study	Eligibility Criteria
II Year (UG)	Students having "F, DX, NS, or W" grades for the courses totaling to more than 16 credits in the 1 st and 2 nd semesters of the first year of the program shall not be permitted to move to the 3 rd semester (2nd year) of the program. These courses include courses marked as DX / NS.
III Year (UG)	A student is permitted to move to 3 rd year irrespective of number of backlog courses.
IV Year (UG)	A student shall be given admission to the 7th semester (IV year) provided

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	he/she passes all credit courses of 1 st and 2 nd semesters.
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6.0 Grade Card, Transcript and Provisional Degree Certificates

- **Grade Cards:** These are official records issued to students detailing their grades in individual subjects for a specific semester.
- **Transcripts:** A transcript provides a detailed summary of a student's academic history, including courses taken, grades obtained, and overall performance across all terms or years.
- **PDC (Provisional Degree Certificate):** This is a temporary certificate issued to students after they have completed their program, typically before the official degree certificate is issued. It serves as proof of completion of the program.

6.1 Correction in Grade Card

- The grade cards are issued at the Examination Section after the completion of every examination.
- Students are required to check the grade card for name corrections and any other discrepancy.
- A request by the student to rectify the mistake in the grade card should be submitted in a prescribed format along with prescribed fee to the Examination Section. Such request must be supported by original grade card and supporting (10th or SSLC marks card for name correction) documents.

6.2 Issue of Duplicate Grade Card

There is provision of issue of duplicate grade card in cases where the grade card is lost or mutilated. The duplicate grade cards are issued based on the receipt of following documents by the students.

- Application form along with the prescribed fees
- The FIR copy/acknowledgement of complaint lodged at the local police station of the area where it was lost

7.0 Calculation of SGPA and CGPA

The Semester Grade Point Average (SGPA) is calculated based on the following formula by considering all the courses in that semester.

$$SGPA = \frac{\sum [(Course Credits) \times (Grade Points)] \text{ for all courses in that semester}}{\sum [(Course Credits)] \text{ for all courses in that semester}}$$

The Cumulative Grade Point Average (CGPA) is calculated based on the following formula by considering all the courses until that semester but excluding F and transitional grades..

$$CGPA = \frac{\sum [(Course Credits) \times (Grade Points)] \text{ for all courses excluding those with F and transitional grades until that semester}}{\sum [(Course Credits)] \text{ for all courses excluding F until that semester}}$$

8.0 Percentage Equivalence of grade points and award of class

The following formula for conversion of CGPA to percentage of marks to be used only after a student has successfully completed the program.

$$\text{Percentage of Marks} = (CGPA) \times 10$$

Class Designations:

- $\geq 70\%$ (First Class with Distinction)
- $\geq 60\%$ and $< 70\%$ (First Class)
- $< 60\%$ (Second Class)

9.0 Award of degree

Degree is awarded to the students satisfying the following conditions:

- Securing credits as stipulated
- Should not have any transitional grades (I, X, W) for any course.
- Obtaining CGPA ≥ 4.00
- Should have passed in all mandatory credit and non – credit courses.
- Should have passed in all equivalence or additional courses (if any).
- Should not have any dues to the institute
- Should not have any pending disciplinary proceedings.

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- Should have acquired the prescribed AICTE Activity Points

9.1 Declaration of Ranks

- For the award of rank in a specialization of the Bachelor of Engineering programme, the highest CGPA secured by the students from I to VIII semesters for regular students and III to VIII Semesters for Lateral Entry Students shall be considered.
- The additional credits earned for the award of Honours or Minor degree qualifications shall not be considered for rank declaration.
- A student shall be eligible for the award of a rank at the time of the conferment of the Bachelor of Engineering degree, provided that the student:
 - Has passed all the credit and non-credit courses of I to VIII semesters in the first attempt (for students admitted to the first year), or III to VIII semesters in the first attempt (for lateral entry students).
 - Further, lateral entry students shall have secured PP status in the non-credit mandatory Mathematics courses (excluding students exempted from these courses) of III and IV semesters in the first attempt.
 - Has not withdrawn from any course during any semester of the programme.
 - Is not a repeater in any semester because of: rejection of results, shortage of attendance, temporary discontinuation and re-joining/readmission, or any similar reason.
 - Has completed all the semesters: I to VIII semesters (regular students), or III to VIII semesters (lateral entry students), in the Global Academy of Technology.
 - Has not been transferred from any autonomous college affiliated to VTU or from any other University.
- The total number of ranks awarded in a specialization shall be 10% of the total number of students who appeared for the VIII semester examination, subject to a maximum of ten (10) ranks.
- A minimum of ten (10) students shall have appeared for the VIII semester examination for ranks to be awarded.
- Ranks shall be awarded based on CGPA. If two or more students secure the same CGPA, the tie shall be resolved by considering:
 - The number of times the student has secured a higher SGPA from III to VIII semesters.

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- If the tie still persists, the number of higher letter grades (O, A+, A, B+, etc.) obtained from III to VIII semesters shall be considered to determine the order of merit and ranks.
- In the event of any conflict or ambiguity, the decision of the Institute shall be final and binding on all concerned.

10.0 Successive Failures

If a student fails to pass a Course even after four attempts, that course is deemed to be exempted for him/her. Then, the student may choose a course of his / her choice with the same number of credits from the pool of courses stipulated by the concerned Board of Studies. The course so selected should not have been studied by the student or to be studied in higher semester/s. The faculty advisor shall guide/advise the student in this regard. The college has to make arrangements for the registration, conduction of CIE for the selected course. This provision is given only for two courses (one at a time) during the entire maximum duration of a course. However, this is optional, and the student can prefer to repeat the same course in which he/she has failed repeatedly. This provision is not applicable for Core Courses.

11.0 Maximum Duration of the program

The maximum period which a student can take to complete a full-time academic program shall be the same as prescribed by the University from time to time, i.e. eight years for B.E program.

12.0 Examination Application (Odd/Even/Summer) and Fee Payment

1. A student who satisfies the prescribed CIE and attendance requirements shall be eligible to appear for the Semester End Examination (SEE).
2. The Controller of Examinations (COE) shall notify the schedule for payment of examination fees before every Semester End Examination.
3. The notification will be uploaded on the Institute website (www.gat.ac.in) and also displayed on the Examination Section Notice Board.
4. The notification shall specify:
 - Last date for payment of examination fee without late fee.
 - Last date for payment of examination fee with late fee.
 - Examination fee payable.

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- Mode of application and fee payment.
 - Any other instructions considered necessary by the Examination Section.
5. The examination application for regular semester courses shall be considered complete only after successful payment of the prescribed fee.
 6. A student who fails to pay the prescribed examination fee within the notified period shall not be permitted to appear for the corresponding examination.
 7. To apply for backlog courses (For Applicable courses as mentioned in the notification)
 - Collect the examination application form from the respective department.
 - Make the payment of fees prescribed for backlog courses in the college office (account section).
 - Submit the filled in application form along with fee paid receipt to the respective department.

Note: The dates, examination fee, late fee, mode of application, payment procedure and other requirements may be revised from time to time by the Institution. Students shall comply with the instructions issued by the Controller of Examinations through official notifications/circulars. The decision of the Controller of Examinations in matters relating to examination registration and fee payment shall be final, subject to the applicable Examination Regulations of the Institution.

13.0 Submission of application for Photocopy and Challenge Revaluation

- The student shall apply for photocopy of the answer script and/or challenge revaluation within the prescribed time after the declaration of the results.
- The student shall obtain and fill in the prescribed application form available with the Examination Section.
- The student shall pay the prescribed fee in the account section of the Institute office.
- The filled application form, along with the fee payment receipt, shall be submitted to the Examination Section within the stipulated deadline.

14.0 Application and Issuance of Academic Documents and Certificates

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The academic documents/certificates issued by the Examination section are: **Provisional Degree Certificate (PDC), Course Completion Certificate, Transcript, Duplicate Grade card/PDC, No backlog certificate, any other applicable document.** The students are expected to follow the procedure as mentioned below to apply for any of the above documents/certificates.

- The student shall obtain the prescribed application form for the required academic document/certificate from the Examination Section or download the form from the official institutional website, wherever applicable.
- The student shall complete the application form with accurate personal, academic, and examination details. Corrections or overwriting shall be avoided.
- The student shall attach the prescribed supporting documents, as applicable to the requested service (For duplicate Grade card FIR copy **and** for name correction attested SSLC/10th marks card copy is mandatory)
- The student shall pay the prescribed fee through the approved mode of payment and attach the payment receipt/proof of payment with the application, wherever applicable.
- The completed application form along with the required documents and fee payment proof shall be submitted to the designated Examination Section/office within the prescribed working hours.
- The Examination Section shall verify the information furnished in the application against the official academic and examination records of the student.
- After successful verification, the application shall be processed.
- The requested certificate/document shall be issued in the prescribed format after completion of the verification and approval process.
- The student shall collect the document from the Examination Section upon notification. Where applicable, the document may be dispatched or issued through an approved digital mode.
- The student shall be responsible for providing correct information, submitting all required documents, paying the prescribed fee, and collecting the document within the stipulated period.

15.0 Exercising the Powers to modify the regulations

1. The examination regulations governing the Degree of Bachelor of Engineering of Global Academy of Technology, affiliated to Visvesvaraya Technological University, Belgaum shall be binding to all concerned.
2. Notwithstanding anything contained in the foregoing, the Global Academy of Technology and Visvesvaraya Technological University shall have the power to issue directions/ orders to address any difficulty.
3. Nothing in the foregoing may be construed as limiting the power of the Global Academy of Technology and Visvesvaraya Technological University to amend, modify or repeal any or all of the above.

16.0 Force Majeure

Any delay or failure in performance by the Examination Section, Global Academy of Technology due to matters beyond the control of the Examination Section, Global Academy of Technology including but not limited to acts of God, Strikes, fires, floods, explosions, blockages, embargoes, riots, war (declared or undeclared), rebellion, sabotage, civil commotion, epidemic, pandemic, endemic, extraordinary severe weather, technology outage, and criminal acts of third persons shall not constitute default. If the work or deliverables are delayed due to such force majeure, then upon the happening of such delay, the Examination Section, Global Academy of Technology shall notify the resolutions in writing to all the stakeholders concerned within the shortest possible time. No parties, relevant or irrelevant, can make any claim for damages by reasons of any such delays.

References

1. Guidelines and norms for implementation of academic autonomy in institutions (2018) amendments in 2022. (<https://vtu.ac.in/wp-content/uploads/2022/05/Guidelines.pdf>)
2. Regulations governing B.E./B.Tech., programs under CBCS from academic year 2025 -26 (<https://vtu.ac.in/wp-content/uploads/2026/07/1575.pdf>)

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Disclaimer:

These regulations may be updated periodically by the Academic Council to ensure they align with the University's regulations and any amendments made. For the most current regulations, please visit the college website at www.gat.ac.in. It is important to note that not reading or understanding these regulations does not exempt you from compliance.

Controller of Examinations

Controller of Examinations
Global Academy of Technology,
Rajarajeshwarinagar, Bengaluru-98

Principal

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